

FINAL Academic Council Meeting Minutes

DATE: May 1, 2006
TIME: 11:00 am to 12:30 pm
PLACE: Room N-5

AGENDA

- 1) Review and Adoption of April 24, 2006 Meeting Minutes
- 2) Review and Adoption of May 1, 2006 Agenda
- 3) Old Business
 - a) WASC related issues
 - b) Course Guide N:Drive and web templates
 - c) Credits for experiential learning
 - d) Course guide reviews:
 - i) RH 101
 - ii) DT 100
 - iii) CT 110
 - iv) CT 112
 - v) CT 120
 - vi) Languages & Humanities Stop Outs
 - vii) CO 210
 - viii) EN 071
 - e) Public Administration degree
 - f) Reading levels for NDU math
- 4) New Business
 - a) Course guide reviews
 - i) CN 100
 - ii) JA 102
 - b) Name change for program – Probation, Suspension, & Dismissal Program
- 5) Other Issues
 - a) E-mail system, undeliverable mail
- 6) Schedule of next meeting

Members present: Glenn Keaton – AC Chairperson, Sciences, Math & Technology; Felicitas Abraham – Rehabilitation & Human Services; Kathy Pohl – Counseling Programs & Services; Larry Lee – Business; Lisa Lunde – Human Performance & Athletics; Lynne Curtis – Nursing; Michael Nurmi – Languages & Humanities; Michael Reber – School of Education; Sam McPhetres – Social Sciences & Fine Arts; Donna Leong-Aguon – Recorder

Member absent: Doris Aldan-Atalig – Office of Admissions & Records;
Jeanette Villagomez – ALO; Roxanna Arriola – ASNMC
Others present: Danny Wyatt; David Rumptz; Lisa HacsKaylo

The Academic Council Chair Glenn Keaton called the meeting to order at 11:10 am.

- 1) Review and Adoption of April 24, 2006 Meeting Minutes
The AC **moved, seconded and unanimously adopted the April 24, 2006 Meeting Minutes as is.**
- 2) Review and Adoption of May 1, 2006 Agenda
One item, E-mail system, undeliverable mail, was added to Other Issues. The AC then **moved, seconded and unanimously adopted the May 1, 2006 Agenda with addition.**
- 3) Old Business
 - a) WASC related issues – nothing new to report
 - b) Course Guide N:Drive and web templates
Michael Nurmi explained his recent problem. When he revised and attempted to save his CO210 course guide, his computer kept reverting back to his previous, unrevised copy. He was also reminded of the newly updated course guide template in the folder N:Drive: Public / Academic Council / Templates folder.
 - c) Credits for experiential learning
Glenn announced that Danny will e-mail everyone a copy of a handout Glenn read from. It is from the Council for Experiential & Adult Learning (CEAL). Danny will continue to research for more information of this topic. For now, this item is **complete.**
 - d) Course guide reviews:
 - i) RH 101
Tee announced she is almost done with revamping the draft course guide the AC received weeks ago. Regarding the textbook that Tee was waiting to receive from Brante, Tee found out that Brante does not physically have it so Tee has been looking at other textbooks and reading materials. She hoped the textbook will be at the EN083/84 level.
 - ii) DT 100
The AC **moved, seconded and unanimously approved the modification of DT 100 as is.**
 - iii) CT 110
The AC **moved, seconded and unanimously approved the modification of CT 110 as is.**

- iv) CT 112
The AC **moved, seconded and unanimously approved the modification of CT 112 as is.**
- v) CT 120
The AC **moved, seconded and unanimously approved the modification of CT 120 as is.**
- vi) Languages & Humanities Stop Outs
A list of the approximate time each of Michael Nurmi's Stop Outs courses were offered was e-mailed to the AC members last week for informational purposes. There were no questions except for EN 102. There was a short discussion of Frank Sobolewski's research of EN102 being modified to EN 202. The AC then **moved, seconded and unanimously approved the cancellation of EN 102.**
- vii) CO 210
The AC **moved, seconded and unanimously approved the modification of CO 210 as is.**
- viii) EN 071
The AC **moved, seconded and unanimously approved the modification of EN 071 as is.**
- e) Public Administration degree
Glenn asked if this item needed to remain on this Agenda. Danny said there would be a meeting on this degree tomorrow with the University of Guam officials. There should be a report at the next AC meeting.
- f) Reading levels for NDU math
Lisa Hacskaylo provided an extraordinary handout showing the number of students (182) that enrolled in MA 090, and their English Placement Levels, all in the Fall, 2005 semester. Glenn said it was obvious that the higher the student's English Placement Level, the higher the chance of passing MA 090. Which brings back Larry's original question when this item was first brought up: is the English Placement Level really the issue? David said he was curious how well a student who completed EN 101 would do in MA 090. Lynne said she was curious how well a student would do in math if that student had completed more English classes. Lisa Hacskaylo stated her intentions to pull the transcripts of all these students to find the answers for questions such as David and Lynne's. Wow, Lisa. This item will remain on the agenda for continued discussion at the next AC meeting.

4) New Business

a) Course guide reviews

i) CN 100

ii) JA 102

Michael Nurmi explained his e-mail that requested certain information, such as, the existence of the Hospitality program, the requirements for the Liberal Arts degree, and the language requirements for SoE's BS in Education (M.Reber will e-mail M.Nurmi). After a brief discussion, Michael stated he will revise the course guides for the next AC meeting.

b) Name change for program – Probation, Suspension, & Dismissal Program

Kathy explained that both she and WASC did not like the current title of this Program; it has a negative connotation. For a more positive approach, Kathy suggested a new title - Partnership for Academic Success (PAS). She intended to include the new title in the newest NMC catalog.

5) Other Issues

a) E-mail system, undeliverable mail

Lately, the network has been frustrating. A lot of mail that was sent off-campus has been undeliverable, bouncing back to the sender, and who knows where else. Danny said he has not yet visited IS today.

Glenn said Jack mentioned grant money that was to be used to improve our communications system. Danny said he read over the Title III grant this past weekend, and provided a handout of his notes. He explained the stuff that NMC should have done in the past 3.5 years. One of those included the incorporation of technology in course guides. Apparently, over a period of time, more and more course guides were supposed to indicate the use of technology. Glenn told of his Earth Science class using technology. He also said as course guides come up for modification, to consider incorporating the use of computers, internet, powerpoint, etc., and to see Mary Ann Campo for assistance, if needed.

b) Sam asked if we needed to revisit the residency tuition issue again. Glenn said the College Council did not have the chance to discuss this, but it was scheduled for this week's meeting. Glenn asked Sam and Michael Reber to be ready Freddy.

- c) The next few, items were very, very brief discussions. Tee asked if the course guide template should include a section for computer technology. Glenn stated the best place for this would be on page 2, section 3f. Danny informed us of the cost of running the Computer Lab: \$200+ in toner every two weeks, and 2 cases of paper each week for printing. Plus the students each have a free e-mail account. Glenn continued to express his frustration of the bouncing e-mail situation, and how it is difficult to get work done. He thought switching to Thunderbird would help, however, he still needs to go through Communicate which is still not conducive to working.

- 6) Schedule of next meeting
Sam motioned to dispense of next week's meeting because it will be finals week. It was quickly seconded by Larry. The next AC meeting is scheduled for Monday, May 15th, 11:00 am in Room N-5. **Reminder: everyone needed to send their Summer schedule to the AC Recorder for a possible (actually, definite) change in meeting day and time.**

The Academic Council Chairperson Glenn Keaton adjourned the meeting at about 12:30 pm.

“In order to foster a better informed and cohesive college community, NMC faculty, staff and students are welcome to attend.”